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**July 8, 2005**

**WEST VIRGINIA BULLETIN NO: WV250-5-8**

**SUBJECT: FNM – 2005 Mid-Atlantic Association of RC&D Councils  
Annual Meeting.**

**Purpose: To advise employees of the 2005 Mid-Atlantic Association of  
RC&D Councils Annual Meeting .**

**Expiration Date: September 30, 2005**

**This bulletin is to advise employees of the 2005 Mid-Atlantic Association of RC&D Councils Annual Meeting. The meeting will be held in West Point, New York, September 20-23, 2005. Any RC&D Coordinator who wishes to attend should submit their name for consideration through their Assistant State Conservationist for Field Operations. The ASTC – FO will fax their list of suggested attendees to Beth Bishop by July 29, 2005.**

**Registration forms will be completed and paid by the State Office. NRCS will only pay for the registration. The optional tours will be paid by the employee and will not be reimbursed as a travel expense. The travel authorization will be completed at the State Office. The registration fee includes breakfast, lunch and dinner on Wednesday, breakfast and lunch on Thursday and breakfast on Friday therefore these meals will be deducted from your m&ie. Travel Vouchers will be deducted from the appropriate Travel Budget allotment.**

**All participants will be responsible for making their individual hotel reservations. Reservations must be made on or before August 21, 2005. A block of rooms has been reserved at The Thayer Hotel at **674 Thayer Road, West Point, New York 10996. For reservations, call The Thayer Hotel at 800-247-5047.****

**If you have questions or need additional information, please contact William O'Donnell, Assistant State Conservationist for Operations at (304) 284-7543.**

**/s/ William P. O'Donnell, acting for  
Ronald L. Hilliard  
State Conservationist**

**DIST: E**